



*Archaeological sites are an irreplaceable part of our heritage. Before you apply for an authority, it is worthwhile considering if there may be an alternative that will not adversely affect the archaeological site.*

*For example, if you are planning a subdivision of land for residential development, could the building platforms and accessways be designed to avoid archaeological sites? Could the archaeological sites be part of land for reserve contribution?*

*Protecting archaeological sites from damage helps preserve our heritage for future generations. The Trust, New Zealand Archaeological Association and archaeological consultants can advise on ways to preserve archaeological sites.*



#### **FOR INFORMATION ABOUT ARCHAEOLOGICAL SITES:**

For enquiries about archaeological sites and applications to damage, destroy or investigate sites contact the Regional Archaeologist in your nearest New Zealand Historic Places Trust office:

- ▶ **Northland Area Office, Kerikeri** PH: 09 407 4443  
(Northland)
- ▶ **Northern Regional Office, Auckland** PH: 09 307 8896  
(Auckland, Hauraki, Thames / Coromandel)
- ▶ **Lower Northern Area Office, Tauranga** PH: 07 578 1219  
(Bay of Plenty, Waikato, Gisborne)
- ▶ **Central Regional Office** PH: 04 801 5088  
(Lower North Island, Nelson / Tasman, Marlborough)
- ▶ **Southern Regional Office, Christchurch** PH: 03 365 2897  
(Canterbury, West Coast)
- ▶ **Otago / Southland Area Office** PH: 03 477 9871  
(Otago, Southland)
- ▶ **The Senior Archaeologist** PH: 04 472 4341  
NZ Historic Places Trust,  
PO Box 2629, Wellington  
Email: [archaeology@historic.org.nz](mailto:archaeology@historic.org.nz)

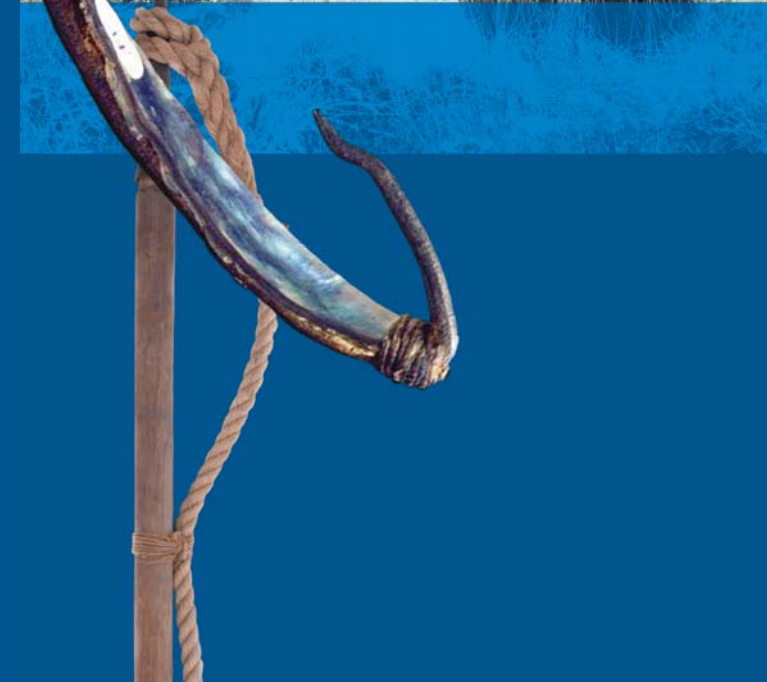
For further information about the New Zealand Archaeological Association database of archaeological sites and a list of consultant archaeologists, visit their website, [www.nzarchaeology.org](http://www.nzarchaeology.org)

[www.historic.org.nz](http://www.historic.org.nz)



New Zealand  
**Historic Places Trust** Pouhere Taonga

## APPLYING FOR AN ARCHAEOLOGICAL AUTHORITY





**IMAGES**

*Inside spread, clockwise from top left:* Pā at One Tree Hill/Maungakiekie, Auckland Kevin Jones (DOC); Native village and cowdie [sic] forest 1828, Augustus Earle (ATL, PUBL-0015-08); Alexandra Redoubt, Pirongia, Waikato Kevin Jones (DOC); Gold tailings, Northburn, Otago (NZHPT); Archaeologists recording information about archaeological features uncovered during construction of the Natural Gas pipeline Pupuaruhe, Whakatane (NZHPT)

*Front cover:* Trypots behind the beach at Te Awaiti whaling station, Tory Channel Nigel Prickett (DOC); Whaling harpoon (TE PAPA, GH003395); Matau/fishing lure (TE PAPA, ME014173) | *Inside cover:* Remains of gold mining town, Nenthorn, Otago; Remains of Māori garden system, Waikakeno, Wairarapa Kevin Jones (DOC) | *Back cover:* Albert Barracks excavation, Auckland Rod Clough



**WHEN DO I NEED AN ARCHAEOLOGICAL AUTHORITY?**

If you are going to do work that may affect an archaeological site you must obtain an archaeological authority from the New Zealand Historic Places Trust before you start work. This could be earthworks for subdivision, forestry operations, mining, road construction, building, landscaping or fencing.



**HOW DO I APPLY FOR AN ARCHAEOLOGICAL AUTHORITY?**

You need to fill out an application form. To obtain a copy, contact your local Trust office (see overleaf) or visit the website [www.historic.org.nz](http://www.historic.org.nz). The Trust will consider your application and advise you in writing of its decision.

**WHAT INFORMATION DO I NEED TO APPLY?**

- A description of the activity that will affect the site.
- A description of the archaeological site.
- An assessment of the archaeological values of the site and the effect of the work on those values. You may need to engage an archaeologist or cultural heritage specialist to describe the site and undertake this assessment. To obtain a list of consultant archaeologists, contact the NZ Archaeological Association.
- An assessment of any Maori values of the site and the effect of the work on those values. This assessment is best provided by tangata whenua. The Trust can assist with contacts.
- A statement about consultation. If you have consulted with tangata whenua or other affected people, what are their views? If you have not consulted, you must inform the Trust of the reasons why consultation has not taken place.
- The consent of the landowner (if the landowner is not the applicant).

If this information has already been prepared for a resource consent application, it may be able to be reused.

**HOW LONG DOES THE PROCESS TAKE?**

Once the Trust has received a completed application, a decision is usually made within four to six weeks. The Trust must make a decision within three months.

**WHAT HAPPENS WHEN I RECEIVE MY AUTHORITY?**

If the Trust decides to grant an authority, some mitigation may be required for the loss of or damage to the site. This may involve an archaeologist monitoring the work that affects the site and recording any information, or an archaeological investigation of the site.

**WHO WILL DO THE ARCHAEOLOGICAL WORK REQUIRED?**

The Trust must approve in writing any person who will carry out the archaeological work. It is useful to nominate this person when you apply for your authority.

**HOW LONG IS THE AUTHORITY VALID?**

Authorities are non-transferable and expire five years after the date of issue. If you have not completed the work within this period, you will need to reapply.